For Ariba Enabled Suppliers

Ariba-Enabled Suppliers will be able to connect and interact through the Ariba network.

Did you know?

There is an Ariba Supplier App which can be installed to your mobile device to get quick updates and notifications from the Ariba Network. You can view and track orders from the mobile device and with appropriate permissions you can also confirm standard purchase orders.

**PO Flip Process**

**Step A**
Supplier receives the Purchase Order directly in their ERP system

**Step B**
Supplier can either confirm or reject an entire order or update the line items of the order

**Step C**
Supplier creates and submits a Ship Notice (optional) by filling in all the necessary fields

**Step D**
Supplier creates and submits an invoice by entering all the shipping details, payment terms, and other additional details in the ERP system

PowerPoint slide 4:

**A. Purchase Order**

**B. Order Confirmation**

**C. Ship Notice**

**D. Standard Invoice**

**OR**

**Credit/Line-item Credit Memo**

Supplier also has an option to issue a Credit Memo to inform Motiva of the credits issued in case of ordering, shipping, or billing problems are encountered

**Purchase Order**
Contractual document in short-form used to communicate the need to make a purchase

**Order Confirmation**
Document that highlights the order details provided by a Supplier to a Customer

**Invoice**
Document sent by the Supplier which specifies in detail the services performed / materials provided and the amount due for those items